



Colorado Fire Training Officer's Association

Minutes of Regular Meeting held December 10, 2021

At Adams County Fire and coVia Zoom

I. Meeting called to order: 0907 hrs by CFTOA President Jason Clark.

II. Roll Call: Roll call was administered both in person and via zoom

III. Introduction: Introduction was given by President Jason Clark and by Division Chief of Training Bret Williamson of Adams County Fire Protection District.

IV. Approval of Minutes: A motion to approve the minutes from the October 10, 2021 Regular Membership Meeting was made by Mark Schuman, 2nd by Don Koogle. No Discussion, Motion Passed.

V. Applications for Memberships: No Applications for Membership

VI. Treasurers Report: Treasurers report was given by Treasurer Jennifer Hembroff.

- Reminder of dues to be paid
- Jim Klug made a motion to accept the Treasurers Report, 2nd by Joel Hager. No Discussion, Motion passed.

VII. Communications: No outside communications to report.

VIII. Guest/Speakers

- Jake Marshall from Aims Community College spoke regarding UAS (Unmanned Aircraft Systems) Training.
- Nathaniel Kelley from Mountainview Fire spoke about tests that have been conducted utilizing non-PFAS fire foams, and the results of the testing.

IX. Division of Fire Prevention and Control

- **Chief Mike Scott:** AFG Grant application closes on 12/17/2021. Chief Scott will be leaving CDFPC to become the new Fire Chief for Nederland Fire.

- **Marianne Maxfield**: Nothing to Report
- **Laura Renville**: People signing up for Fire Officer classes need to hold the prerequisites for the certification at the time of registration. If a person is submitting a Fire Officer flash drive, please make sure that it is mailed to the CDFPC in an appropriately secured package.
- **Regional Trainer Supervisor**:
- **Josh Matheny**: Prop use application deadline is 12/15/2022. Working on building a state cadre program to help support more fire training around the state.
- **Lisa Pine & Robert Sullivan (NFPA)**: Lisa Pine reports that the Fire and Life Safety Disease Prevention Grant application closes on 12/17/2021.
- **Beau Edic**: Prop use is coming to a close for the year and props will be going through a much-needed maintenance mode. Taking delivery of a new MLFPU by August 2022 through a 2019 AFG Grant. Conducting interviews for a new western slope RTO.

X. Standing Committee Reports:

A. State Chiefs: Jason Clark – No Updates

B. Fire Safety Advisory Board: Joel Hagar - The board dealt with one disciplinary issue.

C. Proctoring & Policy Review Committee: Don Koogle – Reviewed the Proctor Policy manual. It is ready to go into effect on January 1, 2022. Reciprocity is under review. Looking at a renewable reciprocity cert that is not IFSAC approved, and asked for discussion. Members in attendance support the idea and would like to move forward and research further. Technical Rescue (Rope)

D. Higher Learning: John McDougall – Some of the codes for classes are getting changed from a 3 digit to a 4 digit code (example: FST 201 will now be FST 2001). FST 201 and 206 courses are sitting at about half enrollment, so if any departments that have students needing those courses, please encourage them to enroll.

E. Leadership Conference: Fritz Koch (Not in attendance) – No Report

F. Training Officers / Instructor's Conference: Joel Hager – Annual Training Conference will be in July.

G. Chapters

- **Four Corners**: No Report

- **Weld County: Cliff Dunnigan** – No Report
- **North Area: Larry Williams** – Matt O’Leary reported that they have just concluded their fire academy which started with 43 participants and concluded with 38. Looking to conducting another academy in April 2022 with North Metro leading. Co Fire is increasing the frequency of fire testing.

***** Break at 1004 hrs to reconvene at 1020 hrs*****

XI. Certification Committee Reports:

A. Firefighter I/II: Jim Klug – No Report

B. Driver Operator: Lee Loveridge – Marianne Maxfield advised that there have been 2 members that have expressed interest in joining the DO committee.

C. Fire Officer Oversight: Joel Hager – Fire Officer I class will happen in Grand Junction after the first of the year. Fire Officer II and III will be offered in Loveland, May 2022. JPR submissions after a class, need to have a signature by a member of the department. If JPRs do not have a signature, they will not be accepted by the proctors.

D. Fire Instructor I / II / III: Kevin Milan - Fire Instructor I JPR changes to the 9th edition on February 1st. Always looking for more committee members.

E. Haz Mat: Mark Schuman – JPR 7 has been updated for Hazmat Ops. Looking to do a review of the Technician book. Looking into a Hazmat Incident Commander certification for Chief Level Officers who don’t regularly do operations, but still need to maintain a Hazmat Certification.

F. ARFF: Tim McCawley (Not in attendance) – Marianne Maxfield reports that JPR’s have been updated and will take effect on January 1, 2022. Those updated JPR’s are available on the DFPC website.

G. Tech Rescue Oversight: Rick Peterson (Not in attendance) – No Updates

H. Live Fire Instructor (NFPA 1403): Hugh Kane – Marianne Maxfield reports that JPR’s are being reviewed. NFPA now states that a person needs to be Fire Instructor II in order to be the Instructor in Charge.

I. Incident Safety Officer: Open Chair – Jeanette Kehoe reports that Chief Kronholm will be taking over the open chair of the ISO committee and she will be meeting with him on December 20, 2021 to officially transfer those duties to him. They will be reevaluating the needs for the

ISO certification. Those that have expressed an interest in the committee will be emailed after December 20th to set up a meeting in January.

J. Fire Inspector I: Ned Sparks (Not in attendance) – No Report, however Marianne Maxfield reports that there might be a potential for a class in the summer of 2022.

XII. Project Coordinator Reports

- A. Website:** President Clark advised that we need someone to take over the website due to the retirement of Paul Hartigan. Bryce Boyer advised that he would like info on taking over the website for CFTOA.
- B. Facebook:** President Clark advised that once we vote in a Vice President, they will take over the Facebook account. If you have anything that you would like on Facebook, please forward that to President Clark.
- C. Recruitment: Dave Maikranz** – No Report
- D. CFTOA Apparel: Lori Brill** – Chief Clark reports that Lori Brill has created an account with another vendor and will have that information at the February 2022 meeting.
- E. Training Repository: Dave Maikranz** – No Report

XIII. Old Business

- A. Challenge Coins are still available**
- B. CFTOA Training Scholarships** – Chief Balke reports that there has been a request by Mark Quick to add the Grant Process from last year. Once the dollar amount has been established, the committee can move forward. Will work with the committee to finalize a proposal and present it to the membership at the next meeting.
- C. Elections for Treasurer and Vice President:** Open up nominations for those positions. Current nominations are Jennifer Hembroff for Treasurer and Bret Williamson for Vice President.
 - Treasurer: No nominations after 3 rounds – Jim Klug motions to close nominations, Joel Hager 2nds the motion. No Discussion – Motion Passes
 - Vice President: No nominations after 3 rounds – Jim Klug motions to close nominations, Joel Hager 2nds the motion. No Discussion – Motion Passes
 - Bret Williamson is the new Vice President and Jennifer Hembroff remains the Treasurer.

***** Break at 1054 hrs to reconvene at 1104 hrs *****

XIV. New Business

- A. No need for elections since there was only one person nominated for each position.**
- B. Lisa Pine** – for the Firefighter Safety and Disease Control Grant, there is a review process. If you would like to volunteer to be a reviewer for applications, the review will be Saturday December 15th in Golden. Breakfast will be offered. Those interested should contact Lisa Pine.

XV. Calendar of State Training

- A. Winter Fire School – February 5 thru 11 in Grand Junction
- B. Water Rescue, Dive Rescue International, in Golden – June 3 thru 13

XVI. Adjournment

- A. Mark Schuman makes a motion to adjourn, Jim Klug 2nds the motion. No discussion, Motion Passes. Meeting adjourns at 1123 hrs.

Scheduled meetings:

- *February 11, 2022 – Grand Junction & Zoom*
- *April 8, 2022 – Platte Valley & Zoom*
- *June 10, 2022 – Pueblo & Zoom*
- *August 12, 2022 – Blackhawk & Zoom*
- *October – Durning Leadership Conference – Keystone & Zoom*
- *December 9, 2022 – Adams County & Zoom*

Respectfully Submitted for approval -

David A. Rial

January 19, 2022

David A. Rial
Secretary, Colorado Fire Training Officers Association

Date

****These Minutes approved at the Regular CFTOA meeting Held , 2021.**

- CFTOA Secretary Initials: _____