



Colorado Fire Training Officer's Association

Minutes of Regular Meeting held, October 19, 2021

At Keystone Leadership Conference and Zoom

I. Meeting called to order: 0839hrs by CFTOA President Jason Clark, with the Pledge of Allegiance and a moment of silence for the 105 fallen firefighters thus far in 2021.

II. Roll Call:

III. Introduction: President Clark welcomes everyone to Keystone for the Leadership Conference and thanks the Colorado State Chiefs for allowing us to have the CFTOA meeting at the conference.

IV. Approval of Minutes: Chief Balke makes a motion to approve the minutes from the August CFTOA meeting. A second was made by Bryce Boyer. No discussion, motion passes.

V. Applications for Memberships: Chris McCoy – Western Colorado Community College
Andrew Kuiken – Berthoud Fire

VI. Treasurers Report:

- Treasurer Jennifer Hembroff gave the Treasurers Report.
- Motion by Joel Hager to accept the Treasurers Report, A second was made by Chief Balke. No Discussion, Motion passes.

VII. Communications:

- No Outside Communications

VIII. Guest/Speakers

- No Guest Speakers

IX. Division of Fire Prevention and Control

- **Chief Mike Scott**: Attended the North American Training Directors Conference in Portland, with a few updates. Working through the ProBoard challenges. ProBoard will push back the NFPA standards due to COVID. A Sprinkler Certification will be added by the CDFPC and Tech Rescue is still working.
- **Marianne Maxfield**: IF you have certs that are not issuing, please let us know. System admins are working on issues with the system.
- **Laura Renville**: If you are signing up for an initial written testing, you not only need to choose a date, but also a testing level. If you are signing up for a retake, you only need to choose a date, and that date needs to be 30 days out. For the DO/DOP practical, if you are signing up for the combined practical, you need to sign up for both levels.
- **Lori Brill**: Currently working with Marianne to update some JPRs.
- **Josh Matheny**: Just wrapped up Fire on the Plains training exercise which went very well and had a good turnout. Also finished up the State Training in Ignacio with a good turnout. Applications for the CDFPC Fire Props will open on November 15, 2021 and will remain open for 30 days. This will be a First Come – First Served basis, with priority for those departments that have not received use of the props in the past. Once the prop schedule is in place, it will be posted on the CDFPC website.
- **David Vitwar**: Waiting for the brochure to be posted for the Winter Academy. The Academy is going to happen. Due to the possibility of a government shutdown with the uptick in COVID, the Academy will be one week in Colorado Springs at the Marriott and a full week of classes at UCCS in March. Hopefully the posting will be out on the website later today. Nationally, training classes are encouraged to be held, whether virtually or in person based upon COVID recommendations.
- **Matt Branch**: Spearheading the Mutual Aid legislation. The fire commission pushed senate bill 21-166 in 2020. This will assist in mobilizing resources during ongoing incidents. The bill will allow for the assistance of scheduling resources.
- **Fire Instructor of the Year: Chief Chris Wooley – Black Hawk Fire**
- **Lisa Pine & Bryce Boyer (Fire Commission)**: Update on Grants: The Firefighter Safety and Disease Prevention Grant – Application opens on November 1st. Doing a series of webinars to explain the grant application process. There is about \$1 million dollars available in this grant with 1/3 to volunteer, 1/3 to Combination, and 1/3 to Career departments. This amount was increased this year to \$20,000 per application, and full sets of Bunker Gear and SCBA's are back on the table (Non-Leather Helmets). HMEP Grant will be out in December. Lisa and Bryce talked about the Fire Commission meeting that took place yesterday and the sub-committees that have been formed to address certain areas.

- **Bob Sullivan (NFPA):** Talked about updates to NFPA standards and upcoming NFPA meetings.

OX. Standing Committee Reports:

A. State Chiefs: Jason Clark – last meeting was cancelled. No Report.

B. Fire Safety Advisory Board: Joel Hager - upcoming meeting on December 4th.

C. Proctoring & Policy Committee: Don Koogle - No Report.

D. Higher Learning: John McDougall – AIMS CC Reaccredited through IFSAC.

E. Leadership Conference: Fritz Koch – No Report

F. Training Officers / Instructor's Conference: Joel Hager – Chief Hager talked about the instructor's conference (Technical Difficulties – Lost Audio)

G. Chapters

- **Four Corners:** Open Position – Chief Balke reported – Four Corners had the opportunity to meet at the CFFA Conference in Ignacio. Deputy Chief Josh Lorenzen – Los Pinos fire is temporarily stepping in to fill the president's position for the Four Corners. Will be going through the bylaws in the near future.
- **Weld County:** Cliff Dunnigan (Not in attendance) – No Report
- **North Area:** Larry Williams (Not in attendance) – Dave Maikranz reported: Working on scheduling for 2022. Academies have been extended from 13 weeks to 15 weeks. October engineer academy was cancelled. Fire Chief academy is postponed to next year. North Area Tech Rescue academy will run next year and will hopefully be open to the outside as well.

***** Break at 0942hrs to reconvene at 0952hrs*****

XI. Certification Committee Reports:

A. Firefighter I/II: Jim Klug - No Report

B. Driver Operator: Lee Loveridge – No Report

C. Fire Officer Oversight: Joel Hager – Officially ran the first "Official" Fire Officer III class in September. The next time it is offered is Loveland next year. Still developing and making it

better. Check calendar for Fire Officer I & II upcoming classes. Updated the test bank for Fire Officer II.

D. Fire Instructor I / II / III: Kevin Milan - No Report

E. Haz Mat: Mark Schuman – No Report

F. ARFF: Tim McCawley – No Report

G. Tech Rescue Oversight: Rick Peterson (Not in attendance) – No Report

H. Live Fire Instructor (NFPA 1403): Hugh Kane – Correlation sheets are in the process to update to the new standard. Adding a 7th JPR. Did 3 or 4 classes this year. Would like to get more approved instructors for 1403.

I. Incident Safety Officer: Open Chair – Janette Kehoe reports: Chief Matt ?? taking over as the chair of ISO. Also, there are new committee members. Conducted a practical in Arvada after the hybrid class.

J. Fire Inspector I: Ned Sparks – No Report

XII. Project Coordinator Reports

- A. Website: Paul Hartigan – Paul Hartigan is stepping down from doing the website due to retirement. If anyone is interested in working with the CFTOA website, please contact President Clark.**
- B. Facebook: Jason Clark – If you have any information to post to Facebook, please send it to Jason via jpeg format.**
- C. Recruitment: Dave Maikranz – Everything has been word of mouth during different trainings.**
- D. CFTOA Apparel: Dave Maikranz – Talked about using different company for apparel.**
- E. Training Repository: Dave Maikranz – Still have the Repository.**

XIII. Old Business

- A. Challenge Coins – still have them and they are here at the meeting.**
- B. CFTOA Training Scholarship – Chief Balke reports: Committee had the opportunity to meet and finalize the application format. Only for Fire Related classes. Looking at sustainability of the scholarship.**
 - C. Open Vice President Seat: Jason Clark reports: VP seat is open and asking the group whether someone should be appointed and then have elections in December. Group decided to wait until elections.**

XIV. New Business

A. Nominations

- a. **Treasurer: John Hall nominates Jennifer Hembroff. Chief Balke seconds the nomination. Jennifer Hembroff accepts the nomination. Chief Hager motions to close nominations for the position of Treasurer. Bill Smith seconds. Motion passes.**
- b. **Vice President: John Hall nominates Chris McCoy. Chris McCoy Tentatively accepts nomination. Jim Klug nominates Bret Williamson. Bret Williamson accepts the nomination. Chief Hager makes a motion to close nominations. Chief Kane seconds. Motion to close passes.**

B. Meeting Locations:

- a. **February 11, 2022: Grand Junction**
- b. **April 8, 2022: Platte Valley**
- c. **June 10, 2022: Pueblo**
- d. **August 12, 2022: Black Hawk**
- e. **October 2022: Leadership Conference, Keystone**
- f. **December 8, 2022: Adams County**

XV. Calendar of State Training

- A. **Winter Fire School – February 5-11 – Grand Junction**

XVI. Adjournment

- A. **A motion to adjourn was made by Chief Balke. Second by Chief Kane. No Discussion, Motion Passes.**

Scheduled meetings:

- **December 10, 2021 – Adams County**

Respectfully Submitted for approval -

David A. Rial

David A. Rial
Secretary, Colorado Fire Training Officers Association

October 26, 2021

Date

****These Minutes approved at the Regular CFTOA meeting Held Decem 2021.**

- CFTOA Secretary Initials: *D. A. R.*