



Colorado Fire Training Officer's Association

Minutes of Regular Meeting held April 8, 2022
At Platte Valley Fire Protection District and Via Zoom

I. Meeting called to order @ 0908 hrs by CFTOA President Jason Clark.

- **The Pledge of Allegiance was recited and a moment of silence was observed for the 33 firefighters lost in the line of duty this year.**

II. Roll Call: Roll call was conducted in person and via those attending by Zoom

Executive Board:

Jason Clark – Eagle River Fire – President: Present

Bret Williamson – Adams County Fire – Vice President: Present

Dave Rial – Red White & Blue Fire – Secretary: Present

Jennifer Hembroff – Black Hawk Fire – Treasurer: Present via Zoom

III. Introduction: Welcome introduction was given by President Jason Clark and Interim Chief Jim Klug of the Platte Valley Fire Protection District.

IV. Approval of Minutes: A Motion to approve the minutes from the February 11, 2022 Regular Membership Meeting was made by Mike Scott, 2nd by Chris James. No Discussion, Motion Passed.

V. Applications for Memberships: There were 5 new applications for membership with CFTOA:

- Ty Drage – Front Range Fire Protection District
- John Blunt – Brighton Fire
- Mathew Zavala – Boulder Fire
- David McCann – Leadville and Lake County Fire Rescue

VI. Treasurers Report: President Clark gave the Treasurer's Report.

- A motion to approve the Treasurers report was made by Eric Johnson, 2nd by Hugh Kane. No discussion. Motion passed.

VII. Communications: We received a request to support HB22-1132 (Captain Darcy Stallings Amendment), of which CFTOA did support. The House Bill did pass.

VIII. Guest/Speakers

- No Guest Speakers

IX. Division of Fire Prevention and Control

- **Lisa Pine**: There is a recommendation from the Fire Commission that would bring an additional 10 FTE. Hoping that this recommendation will go through on May 11th. Please let Lisa know if there is anything that departments need. The Fire Department Needs Assessment has gotten nearly 50% response from 136 fire departments and have identified staffing, PPE, and training needs. The Firefighter Safety and Disease has a direct distribution of 5 Million Dollars and there will be a simple process focusing on Structural PPE (initial Sets), SCBA, and Wildland PPE. 2 requirements to receive these funds will be 1) Filling out the Needs Assessment, and 2) the department needs to report into NFIRS. There is a 2nd Bill, Senate Bill 2, which is an assistance to Volunteer Fire Departments that will provide 5 million dollars a year, for the next 10 years into the Firefighters Safety and Disease Grant. About a million dollars the first year will go towards mental health. Reporting for Matt Branch, please make sure your IQS is up to date
- **Laura Renville**: Reminder that if you see a test on the calendar that says “Closed” please do not enroll in that class. If you enroll students for a retake, please make sure that the retake is 30 days from the last test they took. If you are setting up a practical, make sure to put your information in so DFPC can contact you if there is an issue. The Proctor Certification renewal is not an automatic process. You have to renew it as a regular certification. During NFA courses, please fill out the FEMA form, or you will not get credit for the course from FEMA.
- **Robert Hurst**: Introduced himself and advised that if anyone has any questions to please feel free to call him.
- **Marlinda Acevedo**: Working on the NFIRS Data and should be put out in a couple of weeks. If your department has not submitted NFIRS Data for 2021, please do so as soon as possible. There will be proctor classes coming up and will be posted. If you are willing to host a proctor class, please let Marlinda know.
- **Marianne Maxfield**: Introduced Robert Hurst who is the new Written Test proctor.

X. Standing Committee Reports:

A. State Chiefs: Jason Clark – Fritz Koch is looking for volunteers for the leadership conference, so if you would like to volunteer, contact Fritz directly.

B. Fire Safety Advisory Board: Joel Hagar – Advisory Board has not met since the last CFTOA meeting. Nothing new to report.

C. Proctoring & Policy Review Committee: Don Koogle – Working on getting the Ropes I & II mock practical on April 28th and then working to get a practical put together.

D. Higher Learning: John McDougall – Nothing to report.

E. Leadership Conference: Fritz Koch (Not in attendance) – Nothing to report.

F. Training Officers / Instructor's Conference: Joel Hager – Question as to whether or not we keep this on the agenda, and if so, Chief Hager would like to have a new chair. Chief Mike Scott feels that if it benefits our organization, he will work to foster a better relationship with CSFFA. There are (2) 4-hour sessions for anyone interested in teaching on June 23, 24, or 25. CSFFA is looking to get a 3-Year commitment at South Metro Fire to hold the conference.

G. Chapters

- **Four Corners:** Mike Krupa noted that there was nothing to report.
- **Weld County:** Cliff Dunnigan – Nothing to report.
- **North Area:** – Bret Williamson reports the North Area Academy started on April 4th. The academy started with 32 and 4 had dropped out. Those that finish the academy will come out with Firefighter II and Hazmat Awareness/Operations certifications. The North Area Engineers Academy starts the first week in May. Adams County Fire Rescue has purchased the IAFF Survival Maze Trailer and will be having a Train the Trainer class on May 31st through June 3rd if you have anyone that you want to go through the class, the cost will be \$500. Any interest, email Bret. Only taking 30 people for the class.

****** Break from 10:00 to 10:20******

XI. Certification Committee Reports:

A. Firefighter I/II: Jim Klug – Nothing to report.

B. Driver Operator: Lee Loveridge (Not in attendance) – Marianne Maxfield reports that it was pointed out that JPR 15 of DOP had the wrong task associated with it, this has been corrected.

C. Fire Officer Oversight: Joel Hager – Over the summer, will be doing reviews of Fire Officer I, II, & III for renewal of IFSAC and Pro-Board. There has been an issue with departments not submitting Fire Officer books (Thumbdrives) in the correct format. The correct format is available on the CDFPC website. It is the responsibility of the Training Officers to ensure the correct format is utilized.

D. Fire Instructor I / II / III: Kevin Milan (Not in attendance) – President Clark reports that there is a Fire Instructor II class in Glenwood Springs the end of May. A reminder that if you are teaching an Instructor class, you must be certified at, or above the level you are teaching.

E. Haz Mat: Mark Schuman (Not in attendance) – Nothing to report.

F. ARFF: Tim McCawley – JPR's have been redone and re-accredited with IFSAC and Pro-Board.

G. Tech Rescue Oversight: Rick Peterson (Not in attendance) – No Report.

H. Live Fire Instructor (NFPA 1403): Hugh Kane – Working on a class for Weld County at the end of May, first part of June. If you are looking for a class, please let Chief Kane know. There will also be a class at the end of June in Carbondale.

I. Incident Safety Officer: Nat Kronholm – Working on updating to the 2020 standard. There will be significant updates to the JPR format and the number of JPR's. Looking for consistency for proctors. A reminder that the ISO requires a classroom portion. ISO will be updated for January 1, 2023. Looking at an ISO class this summer. Information will be sent out as soon as possible. There will be an NFA class in September. Still looking for members of the ISO committee.

J. Fire Inspector I: Ty Drage – Doing the first roll out of the class at the NFA in Loveland May 16-19. This will be a good class for Officers to assist with their careers. If you have any questions, please contact Ty.

XII. Project Coordinator Reports

- A. **Website: Bryce Boyer (Not in Attendance)** – President Clark reports that Bryce is continuing to update the website and if there is any information that needs to be put on the website, please contact Bryce.
- B. **Facebook: Bret Williamson** – Send things to Bret in a JPEG format in order to make it easier to post things to Facebook. If you need to send things out through facebook or email, please send it to President Clarks work email.
- C. **Recruitment: Dave Maikranz (Not in attendance) – Nothing to report.**
- D. **CFTOA Apparel: Lori Brill** – Opened the CFTOA store for a month. Those orders will be sent directly to the Golden Fire Department. IF you don't want to pick it up there, Lori will bring your order to the next CFTOA meeting. Working on putting together a beanie or ball cap option.
- E. **Training Repository: Dave Maikranz (Not in attendance) – Nothing to report**

****** Break from 11:00 to 11:11 ******

XIII. Old Business

- A. Challenge coins are still available
- B. Training Scholarships (Balke, Brill, Lverage) – awarded 3 scholarships. Looking to reach out to vendors to make this sustainable.
- C. Reciprocity/Non-Accredited State Certifications – Updated given by Don Koogle. Don and Marianne Maxfield have been going through the policy. This certification will be non-accredited, but renewable. Don would look for a motion to move forward with the Reciprocity/Non-Accredited State Certification policy as it is written. A motion was made by Eric Johnson to move forward with the Reciprocity/Non-Accredited State Certification policy as stated, 2nd by Jim Klug. No discussion. Motion Passes.
- D. Financial Audit – Per Bylaws, CFTOA needs to do a financial audit yearly and need 3 volunteers to perform the audit for 2022. Mike Scott, Jeanette Kehoe, and Lori Brill volunteered to assist with the audit.
- E. CFTOA Audio System – Discussion over the audio system for CFTOA meetings. There are a couple options for better audio. 1) add another OWL to the existing system (Around \$1,000), 2) VOCO Pro 12 system that comes with 9 microphones that can be dispersed throughout the room (\$1,089), and 3) a portable speaker system that Adams Fire utilizes with portable microphones and a speaker (\$3,183 with additional microphones). It was decided to try two OWLS at the next CFTOA meeting.

XIV. New Business

- A. Recognition of Higher Education Institutions for certification purposes – Discussion over changing the policy to allow Higher Education Institutions to have their instructors obtain and renew certifications for the purposes of obtaining proctor certifications when the instructors are not affiliated with a fire department. Bruce from Technical College of the Rockies in Delta, CO was on site to inform the CFTOA membership of his struggles for obtaining state certified proctors at his institution, advising that his instructors were mostly retired from the fire service and not able to maintain their certifications for proctoring since they aren’t affiliated with a fire department. After a lengthy discussion, it was decided that Marianne Maxfield would research IFSAC and ProBoard to ascertain if it would be possible to certify people not affiliated with a fire department and report back at the next CFTOA meeting.

XV. Calendar of State Training

- A. NFA Week May 14-20 – Loveland
- B. NFA Week September 10-16 – Blackhawk
- C. Dive / Swiftwater Training June 3-13 – Golden
- D. Fire on the Plains September 15-18

XVI. Adjournment

- A. A Motion to Adjourn was made by Dave Jones, 2nd by Tim McCawley. No Discussion. Motion passed and meeting adjourned at 12:03 hrs.

Scheduled meetings:

- *June 10th: Pueblo & Zoom*
- *August 12th: Black Hawk & Zoom*
- *October ??: Leadership Conference*
- *December 9th: Adams County & Zoom*

Respectfully Submitted for approval -

David A. Rial
 David A. Rial
 Secretary, Colorado Fire Training Officers Association

May 13, 2022
 Date

****These Minutes approved at the Regular CFTOA meeting Held , June 10, 2022.**

- CFTOA Secretary Initials: _____