



Colorado Fire Training Officer's Association

Minutes of Regular Meeting held June 11, 2021

Castle Rock Fire & via Zoom

I. Meeting called to order @ 0905 hrs. by CFTOA President Jason Clark.

II. Roll Call: Roll Call was conducted for members present (in person). There were 18 active members in person during the meeting, along with several attending via Zoom.

III. Introduction: Introduction and welcome by President Clark.

IV. Approval of Minutes: A motion to approve the minutes from the April 7, 2021 CFTOA regular meeting was made by Chief Balke, second was made by Chief Klug. No Discussion. Motion Pass

V. Applications for Memberships:

- John Cole with Hanover FPD and formerly of CDFPC.

VI. Treasurers Report:

- Jennifer Hembroff was unable to attend the meeting to give the Treasurer's report. President Clark gave the Treasurer's report.
- No Activity in April.
- Only charge in May was for opening up a new mail box in Lakewood. The mailbox in Rifle was closed and a refund of \$8 was received.
- A motion to approve the Treasurer's report was made by James Wood, Second by John Hall.

VII. Communications:

- Annual Insurance Premium has been received and will be forwarded to Chief Scott with CDFPC.

VIII. Guest/Speakers

- No Guest Speakers

IX. Division of Fire Prevention and Control

- **Chief Mike Scott**: Please be patient with the CDFPC while they work through challenges. Larry Ketelhut Instructor of the Year award nominations are now being accepted. Please forward any nominations to Chief Scott.
- **Marianne Maxfield**: NFA Course flyer will be delayed as there is a problem with the form assembly. There is a confirmation for Fire Officer III. Adding an additional Regional Testing site at Upper Pine. Also meeting with CMC Leadville for testing possibilities.
- **Laura Renville**: If Training Officers notice that a person has completed all of their requirements for certification, but the status still shows as pending, let Laura know. Transition to Fire Officer books on a thumb drive is underway.
- **Marlinda Acevedo**: Proctor classes coming up: Jason Clark will be conducting a FF/DO proctor class at CMC Edwards on June 24th, Tim McCawley will be conducting a FF/DO proctor class in Bennett on June 26th, Castle Rock Fire will host a FF/DO proctor class on July 28th, Fountain Fire will host a FF/DO Proctor class on July 29th. Roaring Fork will be doing a proctor class in July, but no date has been set. CDFPC is getting 2 new DO Regional Proctors.
- **Josh Matheny**: Chief Scott gave a report on behalf of Josh Matheny about wildland.
- **Don Distefano**: Not in attendance
- **Lisa Pine & Robert Sullivan (NFPA)**: President Clark gave a report on behalf of Lisa Pine: The commission is holding a meeting in Summit County on June 21st to talk about a potential umbrella committee for all aspects of training and certification.

X. Standing Committee Reports:

A. State Chiefs: Jason Clark – Not much that effects the CFTOA.

B. Fire Safety Advisory Board: Joel Hagar - Met last month. There have been upgrades to positions, but nothing major to report.

C. Proctoring Committee: Don Koogle – Policy Review and Proctoring Committee will be combined and Don Koogle will be the chair. Working on Rope certification practical's to keep the Technical Rescue certifications moving forward. Looking at what a Technical Rescue proctor should look be like and leaning towards patterning it after the DO proctors with a separate proctor certification.

D. Policy Review: Jonathan Bradley – Jonathan has stepped down as the chair for the Policy Review committee, and we thank him for his service. The Policy Review Committee and the Proctoring Committee will be combined with Don Koogle as the Chair.

E. Higher Learning: John McDougall – Nothing to report.

F. Leadership Conference: Fritz Koch (Not in attendance) – President Clark gave a report for Fritz. Leadership Conference in Keystone is set for October 19-22. Registration is currently open at fireleadershipchallenge.org. This will be in person, with possible remote options as well. Fritz has asked for 5 volunteers in addition to himself to be at the entire conference. If you are interested in volunteering, please contact Fritz directly. Colorado State Chiefs will cover half of the cost of volunteers if CFTOA will cover the rest. This will be brought up in new business. There will be a new track for Fire Marshalls and Inspectors this year.

G. Training Officers / Instructor's Conference: Joel Hager – State Firefighters Association Fire College is on track and will be held June 24-26 at South Metro training center.

H. Chapters

- **Four Corners: Open Position** – Chief Balke reported on Four Corners. A lot of restructuring happening and hopefully a meeting to get back on track in the near future.
- **Weld County: Cliff Dunnigan (Not in attendance)** – No Report
- **North Area: Larry Williams (Not in attendance)** – Dave Maikranz gave a report for the North Area. North Area recently completed a Technical Rescue academy that was very successful. In the process of creating a couple of new courses; one is a Chief Officer course, and the other is a Fire Engineer course. Chief Officer will run in November and the Fire Engineer academy will most likely get moved to December or the first quarter of 2022. In the process of developing the North Area academy which will take place in August. There are 42 members signed up for the academy at this time and the timeline has been increased from 12-13 weeks to a standard 15-week academy. Looking at running a fire Instructor course somewhere between October and December this year.

*** Break at 1004hrs to reconvene at 1015hrs***

XI. Certification Committee Reports:

A. Firefighter I/II: Jim Klug – Nothing to report

B. Driver Operator: Lee Loveridge (Not in Attendance)– Nothing to report

C. Fire Officer Oversight: Joel Hager – Met April 26th, to review the FO-II test bank and found about 50 questions that did not score high and either changed them or discarded them. FO-III is moving forward. FO-III had the pilot class and was very successful. Waiting on proctors for the actual FO-III classes in the future. Looking to meet with the current proctors to get on the same page when proctoring the FO books.

D. Fire Instructor I / II / III: Kevin Milan (Not in attendance) - Marianne Maxfield reported that the compliance date for Instructor is November 25, 2021 and we have come up with 2-3 dates to meet on that.

E. Haz Mat: Mark Schuman (Not in attendance) – President Clark reported on behalf of Mark Schuman. Conducted a review of the Hazmat Tech test bank. Looked at the next steps in developing a Hazmat Incident Commander certification with a January 1, 2022 implementation date. Committee decided to schedule quarterly meetings in order to avoid scheduling meetings on the fly.

F. ARFF: Tim McCawley – looking at a hybrid 40-hour class with South Metro. Big problem with obtaining a prop for the live burn portion of the testing.

G. Tech Rescue Oversight: Rick Peterson (Not in attendance) – President Clark gave a report on behalf of Rick Peterson. All disciplines are moving forward again. Working with the proctoring committee on development of a proctor certification for Tech Rescue. Trench and vehicle extrication have been put off until next year due to work loads of the DFPC and Proctor Committee.

H. Live Fire Instructor (NFPA 1403): Hugh Kane (Not in Attendance) – No report

I. Incident Safety Officer: Open Chair – Jeanette Kehoe reported that they are still looking for a Chair and committee members. Emails have been sent out to prospective volunteers. If you have interest in being on the committee, contact Jeanette. FDSOA, NFA, or any other accredited ISO course to count toward the 16-hour course toward the State ISO certification.

J. Fire Inspector I: Ned Sparks (Not in Attendance) – No Report

XII. Project Coordinator Reports

- A. Website: Paul Hartigan** – If you have job openings, classes, etc. please let Paul know so he can get them on the website.
- B. Facebook: Terry Cox** – Let Terry know if you want anything posted on the Facebook page.
- C. Recruitment: Dave Maikranz** – No Report
- D. CFTOA Apparel: Dave Maikranz** – No Report

- E. **Training Repository: Dave Maikranz** – Looked at all the material and put an inventory sheet together.

XIII. Old Business

- A. Challenge Coins are still available and will be at future meetings.
- B. CFTOA Training Scholarships – Chief Balke stated that the committee had a meeting and looking at partnering with higher education groups depending on the amount of money CFTOA is allotting toward the scholarships. Looking at the potential of providing 2 scholarships and CDFPC sponsored trainings. Possible reimbursement type scholarship. Future talks will be about fiscal sustainability for scholarships. Discussion on the amount of money that CFTOA will contribute toward scholarships was tabled for further discussion during the August 13, 2021 CFTOA regular meeting.

XIV. New Business

- A. Combining the Proctoring Committee and the Policy Committee – President Clark informed the general membership of this merger. No discussion.

XV. Calendar of State Training

- A. Mindset: Fit to Fight Fire – CSFFA – 2021 Fire College June 24, 2021
- B. When Things Go Bad – CSFFA – 2021 Fire College June 24-26, 2021
- C. Crash Matters – CSFFA – 2021 Fire College June 25-26, 2021

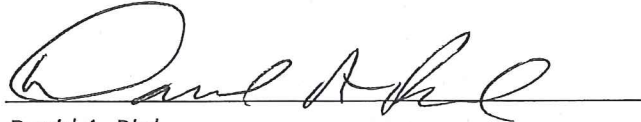
XVI. Adjournment

- A. Motion to adjourn was made by Jonathan Bradley, Second by Jim Klug. No Discussion. Motion passed and meeting was adjourned at 1104 hours.

Scheduled meetings:

- August 13, 2021 – Upper Roaring Fork Fire Authority & Zoom
- October 19, 2021 – Keystone Conference & Zoom
- December 10, 2021 – Adams County & Zoom

Respectfully Submitted for approval -



David A. Rial

Secretary, Colorado Fire Training Officers Association

June 24, 2021

Date

****These Minutes approved at the Regular CFTOA meeting Held August 13, 2021.**

- CFTOA Secretary Initials:

DAR