



## Colorado Fire Training Officer's Association

Minutes of Regular Meeting held June 10, 2022

At Pueblo Firefighters Historical Society in Pueblo, CO and Via Zoom

**I. Meeting called to order @ 0903 hrs by CFTOA President Jason Clark.**

**II. Roll Call:** Roll call was conducted in person and via those attending by Zoom

**Executive Board:**

**Jason Clark – Eagle River Fire – President: Present**

**Bret Williamson – Adams County Fire – Vice President: Present via Zoom**

**Dave Rial – Red White & Blue Fire – Secretary: Present**

**Jennifer Hembroff – Black Hawk Fire – Treasurer: Present via Zoom**

**III. Introduction:** Welcome introduction was given by President Jason Clark and Training Captain Bryce Boyer of the Pueblo Fire Department.

**IV. Approval of Minutes:** A Motion to approve the minutes from the April 10, 2022 Regular Membership Meeting was made by Bryce Boyer, 2<sup>nd</sup> by Hugh Kane. No Discussion, Motion Passed.

**V. Applications for Memberships:** There were 4 new applications for membership with CFTOA:

- Brandon Drury – Eagle River Fire Protection District
- Sean Ross – Dolores Fire
- Todd Skoglund – Signet North America
- Jeramie Greer – Windsor Severence Fire

**VI. Treasurers Report:**

- Treasurers Report was given by Treasurer Jennifer Hembroff.
- 2 Fraudulent charges were posted to the CFTOA account which have been disputed.
- A motion to approve the Treasurers report was made by Joel Hager, 2<sup>nd</sup> by Bryce Boyer. No discussion. Motion passed.

## VII. Communications:

- Insurance policy for proctors is up for renewal in September. President Clark will follow up with coverages on this policy.
- A communication was received regarding collaboration of CFTOA for research in a NIST study on incident command dash boards. More information will be coming.

## VIII. Guest/Speakers

- Dawn Tollis – Lead Fire Investigator with DFPC Presented with her investigation canine “JoJo” informing members of her response duties and capabilities. Dawn and her canine then provided a demonstration.

## IX. Division of Fire Prevention and Control

- **Lisa Pine**: CDFPC just purchased 200 new iPads to replace the older iPads used for written testing.  
A reminder to all fire departments, all Lead Shooters for fireworks displays need to be certified, including fire department personnel. Written exams for fireworks shooters, NFPA 1123 and 1126 have been updated and will be effective on July 1, 2022.  
Flyer registration for the Fall Fire School and NFA weekend will be sent out in the next few days. This will be at the Monarch in Blackhawk, September 10-16.  
CDFPC has started to provide the Sprinkler Fitter exam working closely with the Fire and Life Safety section.  
Fire Officer III class in May has been cancelled. As of this time, DFPC does not have a rescheduled date for that class.  
Firefighter Disease & Prevention Fund has \$5 million for direct distribution, another \$5 million will be available on July 1<sup>st</sup>, and another \$5 million next year. Lisa has a meeting with the advisory board on June 30<sup>th</sup> to determine how the distribution will look. Completing the Needs Assessment will be a requirement for requesting these funds.  
There are still a lot of grant funded Hazmat classes that are in need of students, if there is interest. Also, a Safety Officers class in Golden, Air Monitoring class in Fountain, and Hazmat Tech in Fort Lupton. There will also be a Hazmat Tech class in September and DFPC is looking for an organization to host. If you are interested in hosting, please contact Lisa.
- **Laura Renville**: There have been a lot of instances with “No Shows” at written exams. Whenever a department enrolls a person in an exam, the CDFPC gets charged by Net Exam. If you have a person that cannot make a test, please go in and cancel that person from the test. The DFPC is going to start charging departments for “No Shows”.  
If there are “No Shows” for NFA classes, departments will be getting charged for those as well. If Training Officers are signing people up for the Fire Officer I class in Blackhawk, a reminder that the person needs to have the prerequisites for the certification complete prior to registering for the class.

- **Beau Edic:** Trying out new models of delivering training by having all props in one location and then having students come to that location. There will be a training coming up with all props in Craig on July 22-24, and in Dolores on August 3-6. Contact Beau for information if you would like to attend.  
Coming up is the first build meeting for the new live fire trailer. Hoping to have the trailer by the end of February 2023.  
Recently completed an internal liability audit, looking at the processes for all of the mobile live fire trailers and assessing the risks and liabilities with them. There will be a few process changes that will be rolled out for the 2023 season.
- **Marianne Maxfield:** For those departments with Hazmat Technicians, Marianne will be reaching out to you for information. Marianne is working with Trooper Winter from Colorado State Patrol to map out where the Hazmat Techs are located throughout Colorado. CSP has new Techs and they would like to know what areas are best to assign them.

\*\*\* Break @ 0955 hrs to 1005 hrs \*\*\*

#### **X. Standing Committee Reports:**

**A. State Chiefs: Jason Clark – No Report**

**B. Fire Safety Advisory Board: Joel Hagar – The advisory board met and talked about the Technical College of the Rockies who came to the CFTOA about getting their instructors certified, the advisory board decided that policies would not be changed at this time in order to allow nonaffiliated persons to obtain and renew fire or proctor certifications.**

**C. Proctoring & Policy Review Committee: Don Koogle (Not in attendance) – Nothing to report.**

**D. Higher Learning: John McDougall (Not in attendance) – Nothing to report.**

**E. Leadership Conference: Fritz Koch (Not in attendance) – Nothing to report.**

**F. Training Officers / Instructor's Conference: Joel Hager – Nothing to report.**

#### **G. Chapters**

- **Four Corners: Josh Lorenzen (Not in attendance) – Nothing to report.**
- **Weld County: Cliff Dunnigan (Not in attendance) – Nothing to report.**

- **North Area: Matt O'Leary (Not in attendance)** – Bret Williamson reports that the North Area Fire Academy will be wrapping up in a month. Also, South Adams County and Arvada fire will be doing a Joint Fire Academy in August.

## **XI. Certification Committee Reports:**

**A. Firefighter I/II: Jim Klug – Nothing to report.**

**B. Driver Operator: Lee Loveridge (Not in attendance)** – Marianne Maxfield reports that there were some errors on the DOP pump chart. Updated pump chart has been posted to the website.

**C. Fire Officer Oversight: Joel Hager** – The committee was scheduled to go over test questions and JPRs for Fire Officer I but the meeting was cancelled and will need to be rescheduled. Fire Officer II and Fire Officer III is also in the works to be reviewed over the summer to meet the new NFPA standard in November. At the next CFTOA meeting in Blackhawk, please attend because there will be guidance for Training Officers on Fire Officer certification.

**D. Fire Instructor I / II / III: Kevin Milan (Not in attendance)** – Jason Clark reports that there are 2 new Fire Instructor II instructors, Chief Hugh Kane and Chief VanSlyke. If you are interested in being a Fire Instructor II instructor, please contact Jason Clark.

**E. Haz Mat: Mark Schuman (Not in attendance)** – Jason Clark reports that the Hazmat Committee has not met since the last CFTOA meeting. The committee will be working towards a plan to move forward with the newest NFPA standard for all levels of Hazmat.

**F. ARFF: Tim McCawley (Not in attendance) – Nothing to report.**

**G. Tech Rescue Oversight: Rick Peterson (Not in attendance) – Nothing to report.**

**H. Live Fire Instructor (NFPA 1403): Hugh Kane** – A couple of classes coming up in the fall, Weld County would like to do a class and Boulder County Fire in late September or early October. Will be working to develop a list of approved instructors. If anybody would like a 1403 class, please contact Chief Kane.

**I. Incident Safety Officer: Nat Kronholm (Not in attendance)** – Jason Clark reports that the North Area Chiefs are trying to put together a class. If there are any ISO instructors willing to help out with this class, please contact Jason Clark.

**J. Fire Inspector I: Ty Drage** – There was a Fire Inspector I class in Loveland with 10 students. So far, 7 have completed all of their JPR requirements and have been approved for final written testing. Also looking at hosting another class during the Blackhawk NFA week.

## **XII. Project Coordinator Reports**

- A. Website: Bryce Boyer** – learning new pieces of the website. Always looking to improve the site.
- B. Facebook: Bret Williamson** – Nothing to report.
- C. Recruitment: Dave Maikranz (Not in attendance)** – Nothing to report.
- D. CFTOA Apparel: Lori Brill** – Will be opening up the store from August 1<sup>st</sup> through the 15<sup>th</sup> so the items will be on hand for the October CFTOA meeting in Keystone. There will also be a supply of hats and beanies available at that meeting. A motion was made by Joel Hager to purchase 50 ball caps and 50 beanies to bring to the October meeting. 2<sup>nd</sup> by Bryce Boyer. No discussion, Motion passes.
- E. Training Repository: Dave Maikranz (Not in attendance)** – Nothing to report.

## **XIII. Old Business**

- A.** Challenge coins are still available. If you are teaching classes, please take some to hand out during the class.
- B.** Financial Audit was completed and Jennifer Hembroff reports that it went very well. Thank you to the audit committee, Lori Brill, Jeanette Kehoe, and Mike Scott for your time in conducting the audit.
- C.** CFTOA portable audio system. President Clark asks for the groups thoughts on how the 2 OWL system is working. It was discussed that we continue to utilize the CFTOA OWL and an OWL from other agencies for CFTOA meetings.
- D.** CFTOA Training Scholarships: No update about the scholarships.

**\*\*\*\* Break from 1044hrs to 1058hrs\*\*\*\***

#### **XIV. New Business**

- A. CFTOA Retreat / Critical Issues Discussion – Chief Hugh Kane brings up an idea of a CFTOA Retreat similar to the Baggers Conference in Florida to discuss training ideas or concerns in an open forum. Discussion by Lisa Pine to possibly incorporate this type of discussion at the CFTOA meetings and be less heavy on DFPC items. Chief Hager suggested using a survey to determine topics of discussion for each CFTOA meeting. President Clark advised that he would put out a survey for discussion topics and we will try the new format out at the next CFTOA meeting.
- B. Course Registration Account- A discussion on how we can work to minimize the amount of “No-Show’s” at classes. Thoughts on having a registration fee that is refundable to those that make it to the class and other ideas were discussed.

#### **XV. Calendar of State Training**

- A. Unconventional Ground Ladders Hands on Training – Estes Valley Fire Protection District
- B. CSFFA June 23 & 24 (South Metro Training Grounds)
- C. Pete Van Dorpe – Mounting the Intelligent Interior Fire Attack – June 27 & 28 – Colorado Mountain College – Edwards
- D. FDSOA – Incident Safety Officer Academy – August 4 & 5 – Poudre Fire Authority
- E. Peer Support Course – August 22-26 - Edwards
- F. NFA Week September 10-16 – Blackhawk
- G. Fire on the Plains – September 15-18 – Lajunta
- H. TCR Fire Academy – FF-I – August 11<sup>th</sup>

#### **XVI. Adjournment**

- A. A Motion to Adjourn was made by Hugh Kane, 2<sup>nd</sup> by Bruce Fosdike. No Discussion. Motion passed and meeting adjourned at 1125hrs.

#### **Scheduled meetings:**

- **August 12<sup>th</sup>: Black Hawk & Zoom**
- **October ???: Leadership Conference**
- **December 9<sup>th</sup>: Adams County & Zoom**

**Respectfully Submitted for approval -**

*David A. Rial*

*David A. Rial*  
*Secretary, Colorado Fire Training Officers Association*

July 3, 2022

*Date*

**\*\*These Minutes approved at the Regular CFTOA meeting Held , August 12, 2022.**

- CFTOA Secretary Initials: \_\_\_\_\_