



GOLDEN GATE

Fire Protection District

P.O. Box 843
Golden, CO 80402-0483
(303) 279-3538

www.goldengatefire.org

Fire Chief

Position Description

Description

The Fire Chief is the chief executive officer of the GGFPD and is responsible for directing the operations and managing the administrative business affairs of the GGFPD. The position establishes current and long-range objectives subject to approval of the GGFPD Board of Directors and develops and implements operational plans and policies/procedures.

Duties:

- Plan for, lead and supervise response to fires, rescues, medical emergencies, and other incidents
- Directly participate in and oversee training and emergency response activities as needed
- Develop and execute long-range plans for the department
- Manage day-to-day operations of the department, ensuring maintenance of fleet, physical plant, and training are complete to ensure operational readiness
- Develop annual budgets and execute routine purchasing and oversee large expenditures
- Supervises company officers, training officer, administrator, and firefighters to ensure safe and successful operations and delivery of both routine and emergency functions of the department
- Perform public communications and stakeholder engagement activities to further objectives
- Set an example for professional conduct and administration for firefighters

Key Performance Indicators:

- Firefighter recruiting and retention rates
- Turnout times, scene times, and personnel per call
- Budget actual/planned expenditures ratio

Compensation:

\$2,000-3,000/month starting range depending on experience. Salary at 40 hours of work estimated per month. Raises contingent on experience, performance, and will be evaluated on a six month, 12 month, 18 month and annual basis thereafter.

FLSA-Exempt Position.

Requirements

Key Skills:

- Command
- Leadership
- Communications
- Public Relations

- Management

Mandatory Minimum Qualifications:

- Colorado DFPC Firefighter II
- NWCG Wildland Firefighter Type 2
- Colorado EMT License
- Basic Life Support or CPR for the Healthcare Provider
- Bachelor's Degree
 - Substitution of five years of fire leadership experience can be permitted.
- Three years' experience in fire and emergency services, including one as an officer
- Clean background investigation
- Clean motor vehicle record
- Arduous physical fitness per NWCG Standards

Out of state certifications are permissible upon completion of Colorado reciprocity certification process within six months of hire. See: [Renewal, Reinstatement & Reciprocity | Fire Prevention and Control](#)

Desired Qualifications:

- Colorado DPFC Fire Officer I
- Colorado DPFC Fire Instructor I
- NWCG Engine Boss or other Single Resource Boss
- NWCG Incident Commander Type 4 or Type 3
- Colorado Paramedic
- Master's degree
- Experience with Technical Rope Rescue or other special operations disciplines
- Experience as a senior fire officer or chief
- Blue Card or similar incident command training/certification
- Experience with Emergency Reporting, ESO, Vector Solutions, Quickbooks, Microsoft Office Suite, and social media.
- Experience in rural or urban-interface or exurban fire departments or other government in a similar area and population.

How to Apply

Interested candidates should submit a cover letter, resume and a GGFDF Application via email to Interim Chief Chris Enright chief@goldengatefire.org and Board President Deb Curlee deb.curlee@goldengatefire.org no later than **November 18, 2022 at 17:00** (Denver time).

Applicants should expect follow-up communications in the first week of December. Qualified applicants should expect a panel interview with board members and firefighters in December or January, with a decision made by the end of January. Successful candidate is expected to begin the position in February, 2023.